

**CORPORATE PERFORMANCE WORKING GROUP**

Relevant Portfolio Holder	Councillor G. Denaro
Portfolio Holder Consulted	Yes
Relevant Head of Service	Claire Felton, Head of Legal, Equalities and Democratic Services
Ward(s) Affected	N/A
Ward Councillor(s) Consulted	N/A

**1. SUMMARY OF PROPOSALS**

- 1.1 The Corporate Performance Working Group (formally the Measures Dashboard Working Group) was established by the Overview and Scrutiny Board a number of years ago to carry out detailed scrutiny and monitoring of the Council's performance.
- 1.2 This purpose of this report is to formalise the membership of that Working Group for the forthcoming municipal year and to confirm that the terms of reference remain relevant.

**2. RECOMMENDATIONS**

**The Overview and Scrutiny Board is asked to:**

- a) Appoint a Chairman of the Corporate Performance Working Group;**
- b) Agree the Membership of the Corporate Performance Working Group;**
- and**
- c) Confirm the Terms of Reference of the Corporate Performance Working Group.**

**3. KEY ISSUES**

**3.1 Chairman**

Historically the Chairman of the Working Group has been the Vice Chairman of the Overview and Scrutiny Board. Members are asked to consider whether they are happy with this arrangement to continue for the forthcoming municipal year. If this is not the case then consideration needs to be given as to how a Chairman would be appointed.

**3.2 Membership**

It has been agreed within the terms of reference that the Working Group would be made up 5 Members of the Board with a quorum of 3. It is not specified as to whether that membership needed to be politically balanced, although it would be good practice to have each political group represented. Members are asked to

consider whether these current arrangements meet the needs of the Working Group and if not to make alternative suggestions.

For any Member wishing to put his/her name forward for this Working Group s/he needs to be aware that it meets approximately every 6 weeks. Approximately 8 meetings of the Working Group took place throughout 2018-19.

**3.3 Terms of Reference**

The terms of reference have been reviewed at the beginning of each municipal year since the inception of the Corporate Performance Working Group. The name of the Working Group and the Terms of Reference were revised during the 2018-19 municipal year.

Members are asked to consider whether they feel that these continue to be relevant or whether there is a need for any amendments to be made. The terms of reference are not exhaustive and from time to time the Working Group have considered a number of other items, which the Working Group Members felt it would be appropriate to consider in more detail.

**Financial Implications**

- 3.4 There are no direct financial implications in respect of this report. Although it should be noted that there are resource implications in respect of officer time in attending and preparing for the meetings.

**Legal Implications**

- 3.5 There are no direct legal implications relating to this report, other than those in respect of the Overview and Scrutiny function as a whole. The Working Group is currently not constituted, but merely an arrangement set up by the Overview and Scrutiny Board to improve its work going forward in respect of scrutinising the performance of the Council.

**Service / Operational Implications**

- 3.6 The work of the Corporate Performance Working Group contributes towards ensuring that the Council continues to provide appropriate services to its residents.

**Customer / Equalities and Diversity Implications**

- 3.7 There are no direct customer/equalities and diversity implications in respect of this report

**4. RISK MANAGEMENT**

No specific risks have been identified.

**5. APPENDICES**

Appendix 1 - Terms of Reference of the Corporate Performance Working Group.

**6. BACKGROUND PAPERS**

Previous minutes and agendas of the Overview and Scrutiny Board when the setting up of the Corporate Performance Working Group was discussed and agreed.

**7. KEY**

N/A

**AUTHOR OF REPORT**

Name: Amanda Scarce – Senior Democratic Services Officer (Bromsgrove)

email: [a.scarce@bromsgroveandredditch.gov.uk](mailto:a.scarce@bromsgroveandredditch.gov.uk)

Tel.: 01527 881443